**APPROVED**

Regular Board Meeting

 Tuesday June 3rd, 2025

7pm

1. Chairman Jochimsen called the meeting to order at 7:00pm.
2. The Pledge of Allegiance was recited.
3. Roll Call: Present:

Chairman Kurt Jochimsen

Supervisor Paul Drexler

Supervisor Lori Hollatz

Clerk Alexandra Skaya

Treasurer Julaine Aschenbrenner

Roads Supervisor Luke Serwe

Sanitation Employee George Schneider

1. **Public Comment** – None
2. **Minutes** – Motion (Hollatz/Drexler) to approve the town board meeting minutes from the May 6th, 2025 meeting. Motion carried.
3. **Voucher Approval** - Motion (Hollatz/Drexler) to approve the vouchers 18510 – 18530, voiding check #18340 and including automatic withdrawals totaling $21,971.44. Motion carried.
4. **REPORTS:**
	1. **Road Report** – Luke Serwe provided the road report. Grading was done and dust control was applied as the weather allowed. A few road signs needed to be fixed and reset. The MaryEl boat landing will be worked on around the 2nd week of July. Ditch on Big Rapids Road will need to be dug out.
	2. **Fire Commission** – Gary Heil provided the fire commissioner report. The garage in the Town of Green Valley was appraised at $125,000 and the town is looking into whether or not they will purchase it or not. The treasurer/secretary has given notice of leaving, but will stay up to 6 months to train the new employee. The fire department is meeting with insurance companies to receive insurance bids. Talk about storing the fire engine in the new town garage.
	3. **Treasurer’s Report** – Julaine Aschenbrenner provided the Treasurer’s report including cash balances. Motion (Hollatz/Drexler) to approve the Treasurer’s report. Motion carried. Motion (Hollatz/Drexler) to transfer $10,000 from the tax account to general checking. Motion carried.
	4. **Clerk Report** – Alexandra Skaya provided the Clerk Report. Regulatory filings have been completed. The town received the annual recycling grant from the DNR for a total of $1446.10. Clerk Skaya completed the Roadway construction policy, dog resolution/ordinance, and refund policy for tax overpayments. Clerk Skaya also worked on the liquor licenses for the 2025-2026 year. The 2025 budget to actual was reviewed.

**UNFINISHED BUSINESS**

1. **Town of Emmet** – Representatives from the Town of Emmet were present to continue the discussion of blacktopping Schuette Rd. The Town Board agreed to move forward with details with this project, with plans of blacktop in 2026 or 2027. The town will also look into applying for a state grant to help cover the costs that the Town of Cleveland would be responsible for.
2. **Town of Brighton/Town of Eau Pleine** – Financial Support – At this time, the board will wait to hear from these two townships in regards to if financial support is still needed and current status of the legal dispute.
3. **Town Garage –** The garage project has been completed and payments have been finalized to both Quality Construction and Ratsch Engineering.
4. **Roadway Construction Policy –** The finalized policy has been signed and posted.
5. **Liquor Licenses –** Motion (Hollatz/Drexler) to approve the liquor licenses for the following establishments in the Town of Cleveland: The Shack, Screamin Eagles, and Marshall Maguire. Motion carried.
6. **Property Tax Overpayments –** The refund policy for property tax overpayments was reviewed. Motion (Hollatz/Drexler) to approve the resolution for establishing a refund policy for tax overpayments. Motion Carried. Clerk will post.
7. **Dog Licenses –** The resolution and ordinance to raise dog license tax was reviewed. Motion (Hollatz/Drexler) to approve the resolution and ordinance to raise dog license tax. Motion carried. Clerk will post.

**NEW BUSINESS**

1. **Equipment Rental Contract –** Clerk Skaya will draft a contract to establish the rental agreement between the Town of Cleveland and Roads Employee Luke Serwe.
2. **Town Hall Parking Lot –** The town hall parking lot will need to be resealed this summer, bids will be put out for this project to be opened at the July meeting. There are several other similar projects throughout the town so the following bid will be submitted.
	1. Crack seal and chip seal the following:
		1. Town Hall Parking Lot (214261 County Rd. M)
		2. Bridge approach on Schnelle & Hwy M (approx. 1/10th mile)
		3. Fairview Bridge by Wiesman Road (approx. 1/10th mile)
		4. Spindler Bridge (approx. 1/4 mile)
		5. Edgewater Subdivision (approx.. 1 & 1/3rd mile)
		6. Baywood Shores Subdivision (approx. 1 mile)
3. **Schnelle/Hwy M Bridge Approach –** See above bid detail.
4. **2025 Road Improvement Projects –** The board discussed the projects that are projected to be completed for 2025. These included the Fairview Bridge, Holtman Road, Elroy, Twins Lane, and the crack seal/chip sealing projects.
5. **Correspondence –** Gary Wiesman reminded the town board of the poor road status of Hayes Rd and what he would like to see done in the future to get that road in better condition.

Motion (Hollatz/Drexler) to adjourn at 8:36pm. Motion Carried.

Submitted by: Alexandra Skaya, Clerk

Next Regular Board Meeting Tuesday July8th 2025.