**APPROVED**

Regular Board Meeting

 Tuesday May 6th, 2025

7pm

1. Chairman Jochimsen called the meeting to order at 7:00pm.
2. The Pledge of Allegiance was recited.
3. Roll Call: Present:

Chairman Kurt Jochimsen

Supervisor Paul Drexler

Supervisor Lori Hollatz

Clerk Alexandra Skaya

Treasurer Julaine Aschenbrenner

Roads Supervisor Luke Serwe

Sanitation Employee George Schneider

1. **Public Comment** – None
2. **Minutes** – Motion (Hollatz/Drexler) to approve the town board meeting minutes from the April 8th, 2025 meeting. Motion carried.
3. **Voucher Approval** - Motion (Hollatz/Drexler) to approve the vouchers 18480 – 18509, voiding check #18481 and holding check #18505 & #18508 including automatic withdrawals totaling $71,600.50. Motion carried.
4. **REPORTS:**
	1. **Road Report** – Luke Serwe provided the road report. Plowing and grading was done as needed throughout the month. Road limits signs were removed at the end of the month. Work bench was built at the new shop. The plow truck had a flat tire that Luke got fixed. Luke ordered calcium chloride (dust control) from Kafka and plans to begin spreading in May depending on weather conditions.
	2. **Fire Commission** – Gary Heil was not present and no report was given.
	3. **Treasurer’s Report** – Julaine Aschenbrenner provided the Treasurer’s report including cash balances. Motion (Hollatz/Drexler) to approve the Treasurer’s report. Motion carried. Motion (Hollatz/Drexler) to transfer $35,000 from the tax account to general checking. Motion carried.
	4. **Clerk Report** – Alexandra Skaya provided the Clerk Report. Regulatory filings have been completed. Spring Election was held April 1st. The annual recycling report was completed. Yearly ARPA filing requirements were done. Annual meeting was held April 18th. Finalized updated roadway construction policy.

**UNFINISHED BUSINESS**

1. **Town Garage –** There has not been any update from Quality Construction or Ratsch Engineering regarding the punch list for the remaining work at the new town garage. The concrete slab by door was completed. Kurt will contact Mark with Quality construction to follow up.
2. **Roadway Construction Policy –** The new roadway construction policy was reviewed. Motion (Hollatz/Drexler) to approve the roadway construction policy with new changes in bold. Motion carried.
3. **Annual Meeting –** The annual meeting was held on Wednesday April 16th. Unfortunately the spring newsletter did not arrive in mailboxes in time so meeting attendance was low.
4. **Board of Review –** Board of Review and Open Book occurred with no incidents.

**NEW BUSINESS**

1. **Town of Emmet – Schuette Rd. –** Tyler Dahlke, the town chairman for the Town of Emmet, attended the meeting to discuss the possibility of blacktopping Schuette Rd. The Town of Cleveland shares this road with the Town of Emmet. Currently the road is in poor condition and is difficult to maintain due to deteriorating road base. The board is willing to work with the Town of Emmet on this project in 2026 or 2027. More discussion will take place at future meetings to discuss more details.
2. **Town of Brighton/Town of Eau Pleine – Financial Support –** As discussed at the annual meeting, the board is willing to consider making a financial contribution to the Town of Brighton and Town of Eau Pleine to help with legal costs accumulating due to the lawsuit over wind turbines. Clerk Skaya will draft a financial support letter.
3. **Property Tax Overpayments –** As discussed at the annual meeting, Clerk Skaya will draft a policy/ordinance for the township to set guidelines for property tax overpayments.
4. **Dog Licenses –** As discussed at the annual meeting, the board discussed the dog license rates and ordinance. Current dog license rates are $5 for dogs that are fixed, $10 for unaltered dogs, and $50 for a kennel license which consists of up to 10 dogs. There is also not currently a set fine for individuals who fail to get their dogs licensed in the township. Motion (Hollatz/Drexler) to raise dog license rates to $10 for dogs that are fixed, $20 for unaltered dogs, and $150 for a kennel license and set a fine of $100 per dog for failure to obtain a dog license. Motion carried. Clerk Skaya will draft an updated dog ordinance to account for these changes.
5. **Liquor Licenses –** Liquor licenses will be up for renewal on June 30th. Clerk Skaya will reach out to current license holders regarding their intention to renew their license.
6. **Correspondence –**
	1. Chairman Jochimsen received a call from the bridge inspector in regards to a culvert on Holtman road. Luke will look at the culvert to see if it can be fixed or would need to be replaced.
	2. The Town received a letter regarding public involvement for the Hwy 153 project. All residents should have received the letter as well.

Motion (Hollatz/Drexler) to adjourn at 8:28pm. Motion Carried.

Submitted by: Alexandra Skaya, Clerk

Next Regular Board Meeting Tuesday June3rd 2025.