**APPROVED**

Regular Board Meeting

Tuesday December 12th, 2023

7pm

1. Chairman Jochimsen called the meeting to order at 7:00pm.
2. The Pledge of Allegiance was recited.
3. Roll Call: Present:

Chairman Kurt Jochimsen

Supervisor Paul Drexler

Supervisor Lori Hollatz

Clerk Alexandra Skaya

Treasurer Julaine Aschenbrenner

Roads Supervisor Luke Serwe

Sanitation Employee George Schneider

Fire Commissioner Gary Heil

1. **Public Comment** – None.
2. **Minutes** – Motion (Hollatz/Drexler) to approve the town board meeting minutes from the November 14th, 2023, meeting. Motion carried.
3. **Voucher Approval** - Motion (Hollatz/Drexler) to approve vouchers 17952 – 17977 including automatic withdrawals totaling $25,133.38. Motion carried.
4. **REPORTS:**
	1. **Road Report** – Luke Serwe provided the road report. Spot grading was done on roads when the weather allowed. Wing sander has been installed and salt and gravel combination was added to the stock pile at the town shed. A 4000 hours service was done on the grader. Luke will replace the stop sign on Balsam and Hwy M intersection that is down.
	2. **Fire Commission** – Gary Heil provided the fire commissioner report. The new ambulance has arrived and was detailed by Stratford Sign. State certification should come within a week or two.
	3. **Treasurer’s Report** – Julaine Aschenbrenner provided the Treasurer’s report including cash balances. Motion (Hollatz/Drexler) to approve the Treasurer’s report. Motion carried. Motion (Hollatz/Drexler) to transfer remaining balance from tax savings to general checking in the amount of $61,805.51. Motion carried. Motion (Hollatz/Drexler) to transfer road loan amount to checking. Motion carried. Motion (Hollatz/Drexler) to approve treasurer and clerk to complete and issue year end invoices. Motion carried.
	4. **Clerk Report** – Alexandra Skaya provided the Clerk Report. Regulatory filings have been completed. The PACER report, Levy Limit Worksheet, and Tax preparation with county have all been completed.

**UNFINISHED BUSINESS**

1. **Town Garage** – On hold until Spring 2024.
2. **PACER –** Luke and Clerk Skaya have completed and submitted the PACER report.
3. **Insurance Renewal –** Don Spindler provided the information for insurance renewal plan through Marshfield Insurance. No significant changes on plan. The new town garage construction can be added once construction begins.

**NEW BUSINESS**

1. **Stratford Snow Runners –** The Stratford Snow Runners club has requested permission to use ditches and parts of roads for snowmobile use. Motion (Hollatz/Drexler) to approve the Stratford Snow Runners to use River Road for approximately 1 mile west of Siedl road, Fairview Road ½ mile west of Kirschbaum Road, and Balsam Road from west side of Spindler bridge to stop sign on Schuette Road. Motion carried.
2. **Election Inspectors –** Clerk Skaya provided the list of election inspectors for the 2024-2025 term. Motion (Hollatz/Drexler) to accept the list of election inspectors provided for 2024-2025 election term. Motion Carried. The election inspectors approved are Karen Downey, Midge Harter, Karin Kaiser, Jean Rehm, Linda Richards, Jane Skaya, Wandnetta Karl, Julie Garneau, Sandra Specht, and Alexandra Skaya.
3. **Correspondence –** None.
4. Motion (Hollatz/Drexler) to adjourn at 7:32pm. Motion Carried.
5. Submitted by: Alexandra Skaya, Clerk on December 20th, 2023 - Next Regular Board Meeting Tuesday January 9th, 2023.