***Draft***

Regular Board Meeting

Tuesday November 14th, 2023

7pm

1. Chairman Jochimsen called the meeting to order at 7:00pm.
2. The Pledge of Allegiance was recited.
3. Roll Call: Present:

Chairman Kurt Jochimsen

Supervisor Paul Drexler

Supervisor Lori Hollatz

Clerk Alexandra Skaya

Treasurer Julaine Aschenbrenner

Sanitation Employee George Schneider

Fire Commissioner Gary Heil

Absent: Roads Supervisor Luke Serwe

1. **Public Comment** -
	1. Shardell Meidl informed the board that the stop sign on Hwy M turning onto Balsam Rd East is missing.
	2. Don Hughes asked permission for the Stratford Snow Runners to use the same trails as previous years. Will write up official document for December meeting.
2. **Minutes** – Motion (Hollatz/Drexler) to approve the town board meeting minutes from the October 3rd, 2023, meeting. Motion carried.
3. **Voucher Approval** - Motion (Hollatz/Drexler) to approve vouchers 17923 – 17952 including automatic withdrawals totaling $43,041.35. Motion carried.
4. **REPORTS:**
	1. **Road Report** – Chairman Jochimsen provided the road report in the absence of Luke Serwe. The town actively bid on a town truck but the price went beyond the approved limit. Town board will continue to look for a used plow truck/gravel truck.
	2. **Fire Commission** – Gary Heil provided the fire commissioner report. The fire department received a $8500 grant from the Department of Natural Resources. They voted to keep the 2nd ambulance on a one year trial basis.
	3. **Treasurer’s Report** – Julaine Aschenbrenner provided the Treasurer’s report including cash balances. Motion (Hollatz/Drexler) to approve the Treasurer’s report. Motion carried. Motion (Hollatz/Drexler) to transfer $35,000 from tax savings to general checking to cover expenses. Motion carried.
	4. **Clerk Report** – Alexandra Skaya provided the Clerk Report. Regulatory filings have been completed. Clerk completed the fall newsletter, 2024 proposed budget, WISLR report, and Balsam Road grant. Clerk Skaya is working with Don Spindler on the 2024 insurance renewal and Don plans to present this at the December meeting.

**UNFINISHED BUSINESS**

1. **Town Garage** – Continuing to wait to hear back from Henry Berry from Ratsch Engineering. The town hopes to get everything leveled so that concrete slab could be poured this year.
2. **WISLR/PACER –** Luke Serwe completed the WISLR report and Clerk Skaya entered information onto website and sent in completed materials. PACER report has not been completed yet, and is due on December 15th, 2024. When Luke Serwe is done with the report Clerk Skaya will again enter and submit.
3. **2024 Tax Levy & Fire Assessment –** The 2024 tax levy totaling $468,238 was approved at the levy meeting by the Town of Cleveland residents. Motion (Hollatz/Drexler) to adopt the 2024 budget and tax levy as presented and approved by the Town of Cleveland constituents. Motion carried.
4. **2024 Budget –** Reviewed during Levy meeting.

**NEW BUSINESS**

1. **Insurance Renewal –** Don Spindler from Marshfield Insurance is currently working on the plan for the township. Don will present the proposal during the December meeting.
2. **Wind Turbine –** A representative from Alliant Energy has been invited to the annual meeting in April to discuss any potential wind turbine projects or questions.
3. **Correspondence –**
	1. Chairman Jochimsen received some concern about fiber cable that may have been placed above a culvert. The chairman has contacted the company and they are looking into this and will correct if accurate.
	2. Email correspondence was received about the current protocol at the garbage and recycling center regarding the record keeping of funds in/out. George is to make sure residents that are bringing garbage to sign the sign-in sheet when paying. If there is unaccounted for money at the end of the drop off time George will make a line item for these funds.
	3. The board received an email that the Town of Cleveland was not approved for the grant to update the Maryel Boat Landing. However, they will be contacting the board to look over the current situation and how things are managed.
4. Motion (Hollatz/Drexler) to adjourn at 7:34pm. Motion Carried.
5. Submitted by: Alexandra Skaya, Clerk on November 21st, 2023 - Next Regular Board Meeting Tuesday December 12th, 2023.