***DRAFT***

Regular Board Meeting

Tuesday September 13th 2022

7pm

1. Chairman Jochimsen called the meeting to order at 7:00pm.
2. The Pledge of Allegiance was recited.
3. Roll Call:

**Present**

Chairman Kurt Jochimsen

Supervisor Paul Drexler

Supervisor Leonard Austin

Clerk Alexandra Skaya

Treasurer Julaine Aschenbrenner

Roads Supervisor Luke Serwe

Sanitation Employee George Schneider

Fire Commissioner Gary Heil

1. **Public Comment** – There was no public comment.
2. **Minutes** – Motion (Austin/Drexler) to approve the town board meeting minutes from the August 8th 2022 meeting. Motion carried.
3. **Voucher Approval** - Motion (Jochimsen/Austin) to approve vouchers 17523 - 17551 plus auto withdrawals totaling $55,764.37. Motion carried.
4. **REPORTS:**
	1. **Road Report** – Luke Serwe provided the road report. Luke worked on some wash outs on Big Rapids road and applied some extra granite to these areas. The Maryel subdivision has been finished. It did come in overbudget due to having to dig deeper and apply more breaker rock and granite. The budget was $40,000 and projected final cost is 457,472.39. Work has begun on Rock Rd bridge with 34 inches of materials taken off equal to about 160 tons. This project will take the place of the balsam road project in the 2022 road improvement loan. Bridge signs and signs throughout the town were worked on. The safety in the grader seat was malfunctioning and has been fixed. Final dust control for the year has been applied. Luke is requesting that if possible for the 2023 budget to increase the gravel and dust control budget.
	2. **Fire Commission** – The ambulance ordered was a diesel instead of a gas as expected. A special meeting was held and it was decided that the diesel would be accepted. Discussion was held about trying to extend any replacement plans on all tankers and engines for the next 3 years as they are currently not experiencing any maintenance issues.

* 1. **Treasurer’s Report** – Julaine Aschenbrenner provided the Treasurer’s report including the cash balances.

Motion (Austin/Drexler) to approve the Treasurer’s report. Motion carried.

Moton (Austin/Drexler) to approve working with Partners Bank to establish a new line of credit for $200,000. $74,000 will be drawn to cover current projects that have been completed. Motion carried.

Motion (Austin/Drexler) to approve paying off the current loan plus interest. Motion carried.

* 1. **Clerk Report** – Alexandra Skaya provided the Clerk Report. Regulatory filing were completed. The fall partisan primary was held on August 9th 2022. There was a total of 350 voters. Work has begun on the November election preparations. The fall newsletter is being worked on and will go out after the October meeting. Budget to actual was discussed.

**UNFINISHED BUSINESS**

1. **ARPA Funds** – Alexandra Skaya will continue to review the guidelines for the fund usage.
2. **Maryel Boat Landing – Light –** Luke will be installing fire number, pole and solar lights to complete this project.
3. **Balsam Road Update –** No news has been provided about federal funding. Balsam road chip sealing will not be completed this year.
4. **Highway Committee Update** – An update was giving from the Highway committee meeting. Including all cost updates. Some of the 2023 projects will be considered moving to the 2022 project loan since Balsam road will not be done.
5. **LP Contract 2022 – 2023 –**
	1. Provision - $1.94/gal
	2. River Country Co-op - $1.89/gal
	3. RC Propane - $2.09/gal
	4. Rightway - $2/gal
	5. Ritchie – $1.849/gal
	6. Motion (Austin/Drexler) to accept Ritchie Oil and Propane bid for the 2022-2023 season. Motion carried.
6. **Fall newsletter –** Clerk is continuing to work on the fall newsletter which will be sent out after the October meeting.

**NEW BUSINESS**

1. **Budget 2023 Draft –** The 2023 budget was discussed in detail. Clerk and Luke will continue to work in detail for upcoming road projects. Alexandra will continue working on the budget to have finalize for the board at the October meeting.
2. **Bank Loan –** Julaine will work with Partners Bank to establish a new line of credit up to $200,000 for the 2022 road projects.
3. **Election Workers –** There may be a need for a few more election workers for the November election. Clerk will reach out to Stratford High School to see if there is any interest in having high schoolers volunteer during the election.
4. **WISLR Report –** Chairman has received the WISLR packet in the mail. He will work with Luke and Alexandra to have this completed for the October 15th deadline.

1. **Correspondence** – None
2. Motion (Austin/Drexler) to adjourn at 8:23pm. Motion Carried.

Submitted by: Alexandra Skaya, Clerk on September 14th 2022

Next Regular Board Meeting Tuesday October 11th 2022