

Town of Cleveland Marathon County, Wisconsin

APPROVED – OCTOBER 13, 2020

Regular Board Meeting
Tuesday September 8, 2020
7pm

1. Chairman Jochimsen called the meeting to order at 7:00pm.
2. The Pledge of Allegiance was recited.
3. Roll Call: Chairman Jochimsen, Supervisors Leonard Austin and Paul Drexler; Treasurer, Alexandra Skaya; Clerk, Tanya Holcomb; Road Supervisor Luke Serwe, Roads Employee John Dieler and Sanitation Worker George Schneider present.
4. Public Comment – None
5. Motion (Austin/Drexler) to approve the regular town board meeting minutes from the August 11, 2020 meeting. Motion carried.
6. Motion (Austin/Drexler) to approve vouchers 16811-16843 plus auto withdrawals totaling \$42,000.03. Motion carried.
7. **REPORTS:**
 - a. **Road Report** – Luke Serwe provided the road report (attached).
 - b. **Fire Commission** – Nothing to report. The next Fire Department quarterly meeting will be held on September 17, 2020.
 - c. **Treasurer's Report** – Alexandra Skaya provided the Treasurer's report (attached) including the cash balances.

Motion (Austin/Drexler) to approve the Treasurer's report. Motion carried.
 - d. **Clerk Report** – Tanya Holcomb provided the Clerk Report (attached) which included an update on Elections, Regulatory filings, and other Clerk related work.

UNFINISHED BUSINESS

8. Road work 2020 and remaining budget – The board reviewed the road work that had been completed to date as well as the remaining budget for the 2020 year.
9. Ordinance update – Motion (Austin/Drexler) to approve an ordinance to enforce building permit requests for all improvements to property. The fee for the permit has always been \$15. If a permit is not requested and it is determined at Board of Review that there was an improvement to the property, then the town will assess a \$25

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penalty in addition to the standard \$15.00 fee and the billing will occur subsequent to Board of Review. Motion carried.

10. DNR update on road right of way – The Clerk provided an update on communication with the DNR on the discontinuance of the road right of way.
11. Budget 2021 – The board reviewed a draft of the proposed 2021 budget.
12. Fall Newsletter – The board reviewed a draft of the Fall Newsletter

NEW BUSINESS

13. Approve highway committee – Motion (Austin/Drexler) to approve members of the highway committee; Stephanie Christiansen, Glen Kafka and Jeff Lappe. Motion carried.
14. Culvert – Rock Road – the board discussed this culvert and requested that the repair work be completed in 2020.
15. Grader PM and future needs – the board reviewed the preventative maintenance report recently performed on the grader as well as the future needs of the same.
16. Review bridge inspection report – this item was tabled for the next meeting so that all board members could review the inspections prior to the meeting.
17. Retire Drott – no action at this time.
18. Allocation of revenue from the land sale – no action at this time.
19. Land needed for brush and storage – the board requested the Clerk to send a certified letter to John Reed showing interest in 2-3 acres adjacent to the town garage for the use of storing brush and equipment.
20. Set budget hearing and levy limit approval – motion (Austin/Drexler) to set the 2021 budget hearing for November 10, 2020 at 6:45pm with the levy limit vote immediately following. Motion carried.
21. Election of town officers for 2021-2023 – the Clerk informed the board that a form would need to be completed if any of the officers did not plan on running for reelection. This form is due on December 25, 2020.
22. Correspondence - none
23. Motion (Austin/Drexler) to adjourn at 8:30 pm. Motion Carried.

Submitted by:

Tanya Holcomb, Clerk on September 9, 2020

Next Regular Board Meeting October 13, 2020