

Town of Cleveland Marathon County, Wisconsin

APPROVED – JANUARY 14, 2020

Regular Board Meeting
Tuesday, December 10, 2019
Town Hall Building

1. Chairman Kurt Jochimsen called the meeting to order at 7:00pm.
2. The Pledge of Allegiance was recited.
3. Roll Call: Chairman, Kurt Jochimsen; Supervisors Leonard Austin and Paul Drexler; Treasurer, Alexandra Skaya; Clerk, Tanya Holcomb; Road Supervisor Luke Serwe and Sanitation worker George Schneider.
4. Public Comment – Don Hughes from Stratford Snow Mobile Club requested access for snowmobiles on Balsam Rd (from Spindler bridge east to stop sign on Schutte Rd) and Rock Rd (from Seidle Rd west to the railroad right of way). The board approved access by the snow mobile club.
5. Don Spindler, Stratford Insurance Agency presented the insurance renewals for 2020. The cost of the policy decreased by \$260.
6. Motion by Austin/Drexler to approve the regular board meeting minutes from the November 12, 2019 meeting. Motion carried.
7. Motion by Austin/Drexler to approve vouchers 16523 – 16542 plus auto withdrawals totaling \$122,931.23. Motion carried.
8. **REPORTS:**
 - a. **Road Report** – Luke Serwe reported that the roads were regularly maintained and that most were graded before the roads iced over. The fence on Huffman Rd has not been put up. Luke fixed the shoes for the snow plow truck. Luke and John plowed and sanded. Luke assisted the Village of Stratford to sweep Baywood Shores. There were a few fence posts up in Baywood Shores. Luke pulled the fence posts up and placed in the ditch.

Luke fixed the second toilet in the ladies bathroom during the month of November. Due to the toilet issue, there were two septic services during the month of November.

Luke attended a conference earlier in the month and reported on what he learned. He further reported that we need reflecto meters on our signs. Luke Serwe and Tanya Holcomb to look into pricing for the reflecto meters.

Special board meeting scheduled for January 9th at 7pm for the purpose of employee evaluation.

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- b. **Fire Commission** – Dustin Skaya not present.
- c. **Treasurer's Report** – Alexandra Skaya provided the Treasurer's report (attached) including the cash balances.

Motion (Austin/Drexler) to approve the Treasurer's report. Motion carried.

Motion (Austin/Drexler) to approve a transfer of \$5,000 from the contingency account to the checking account. Motion carried.

Motion (Austin/Drexler) to approve funding the contingency fund to \$50K for 2020 as the budget is \$500K. Motion carried.

Treasurer Skaya informed the board that all the tax bills have been mailed out.

- d. **Clerk Report** – Tanya Holcomb provided an update on elections

UNFINISHED BUSINESS

- 9. Discontinuation of road right of way – Maryel Subdivision –no update
- 10. Bob's Lane road work – graded 1 time during the summer and plowed 3 times this winter and sanded once.

NEW BUSINESS

- 11. Stratford Area Fire Department - the Clerk reported that the Fire Assessment has not been received for 2020.
- 12. The Clerk reviewed the budget to actual report with the board noting an estimated budget overrun of \$5K for 2019
 - a. Motion (Austin/Drexler) to amend the budget to transfer the excess from General Government, Public Safety and Debt Service to the Public Works account. Motion carried.
- 13. Motion to authorize Treasurer to designate year end funds – not needed.
- 14. Motion (Austin/Drexler) to approve the Clerk to process normal operating invoices through the end of December by the end of the month. Motion carried.
- 15. Correspondence – none
- 16. Motion (Austin/Drexler) to adjourn at 7:50pm. Motion Carried.

Submitted by:
Tanya Holcomb, Clerk on December 10, 2019

Next Special Board Meeting January 09, 2020

Next Regular Board Meeting January 14, 2020