Regular Board Meeting

Tuesday, November 13, 2018

Town Hall Building

Chairman Kurt Jochimsen called the meeting to order at 7:20pm. The Pledge of Allegiance was recited at the Public Hearing immediately preceding.

Clerk Tanya Holcomb verified that all open meeting requirements had been satisfied.

Roll Call: Chairman, Kurt Jochimsen; Supervisors Leonard Austin and Paul Drexler; Treasurer, Patricia Austin; Clerk, Tanya Holcomb; Roads Supervisor Luke Serwe; Sanitation worker George Schneider.

There was a time of public comment. Mr. Steven Fleisch asked about the possibility of paving Balsam Rd. Chairman Jochimsen commented that a newsletter was being sent out at the end of this month and there is a questionnaire to see who might be interested in participating on a roads committee.

Motion by Austin/Drexler to approve the regular board minutes from the October 9, 2018 meeting. Motion carried.

Motion by Austin/Drexler to approve the special board minutes from the October 18, 2018 meeting. Motion carried.

Motion by Austin/Drexler to approve vouchers 16133-16180 plus auto withdrawals totaling $27,604.79 (includes void vouchers 16159, 16162, 16159 and 16179). Motion carried.

**Road Report** – Roads report was provided by Luke Serwe. Grading has been done between the rain. Bridge signs, recommended by KBIS, have been replaced. Grader blades were replaced. A tree was removed on Rock Road. Salt and granite has been purchased for the winter.

**Treasurer’s Report** - Patricia Austin provided the Treasurer’s report including the cash balances.

**Fire Commission** - Fire Commissioner Josh Graveen not present. A brief discussion about what is needed to be reported on by the Fire Commissioner was had by the board.

**Clerk Report** - Tanya Holcomb provided an update on the November 6, 2018 election. There were 682 votes cast which was 77% of the registered voters.

**Open Business**

A discussion was had in regards to the insurance renewal quotes that had been received from Rural Mutual, Stratford Insurance Agency and O’Brien Insurance Agency.

Motion by Austin/Drexler to approve Stratford Insurance Agency and go to a calendar year renewal period (1/1 – 12/31). Motion Carried

Clerk Holcomb provided the levy information from NTC, Stratford and Edgar School Districts. It was noted that the Fire Assessment from the Stratford Fire Department had not been received.

A budget to actual review was done by the board.

Motion by Austin/Drexler to approve the 2019 Budget. Motion Carried.

A general discussion was had in regards to the date for the Caucus. This will be set by the board at the December meeting.

A general discussion was had in regards to the timing of the December meeting. The concern is that all invoices incurred in 2018 will need to be processed and cash transfers done prior to the end of the year in order to not affect the 2019 budget year. The meeting will be held on December 11 and the board will vote in the December meeting to grant authority to the Clerk and the Treasurer to conduct the end of year business.

The retainer agreement from Dietrich VanderWaal S.C. was reviewed. Motion by Austin/Drexler to approve the retainer agreement. Motion Carried. Chairman Jochimsen signed the agreement.

The board reviewed a draft of the newsletter and updates were made. It is expected that the newsletter will be mailed prior to Thanksgiving.

A general discussion related to the interest rates of the money market, CD and savings account was had in order to prepare for the year end designation of funds. It was noted that the CD matures in December and the board has 10 days from the date of renewal to make changes.

A discussion was had in regards to the property that the Town owns at the Maryel boat landing. It was determined that this lot does not have a legal description and is part of the road right of way. The board will continue to consider what steps to take next.

A discussion was had in regards to lot 33 in Maryel Subdivision that the Town owns. The board will continue to consider what steps to take next, if any.

Motion to adjourn by Austin/Drexler at 8:36pm. Motion Carried.

Submitted by:

Tanya Holcomb, Clerk on November 15, 2018

Next Regular Board Meeting December 11, 2018